

A U S T I N C I T Y C O U N C I L  
**AGENDA**



Thursday, April 27, 2006

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**Purchasing Service Agreement  
RECOMMENDATION FOR COUNCIL  
ACTION**

ITEM NO: 15

**Subject:** Authorize execution of a contract with VARIAN, INC., Walnut Creek, CA, for the purchase of a spectrophotometer for Laboratory Services at Austin Energy in an amount not to exceed \$73,846.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2005-2006 Approved Capital Budget of Austin Energy.

**Fiscal Note:** A fiscal note is attached.

**For More Information:**

**Prior Council Action:**

**Boards and Commission Action:**

**Purchasing Language:** Lowest bid of three bids received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

**Additional Backup Material**

(click to open)

 [VARIAN BID TAB](#)

 [AE Fiscal Note Varian](#)

This contract is for the purchase of one spectrophotometer. The functions of this instrument are to analyze trace metals in oil, soil, and water. This equipment will support Laboratory Services staff to meet all regulatory test methods required by the Environmental Protection Agency and Texas Commission on Environmental Quality for discharge permits of power plants and remediation protocols.

MBE/WBE solicited: 1/1 MBE/WBE bid: 0/0

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Eight notices were sent including one MBE and one WBE. Four solicitations were issued. Three bids were received with no response from the MBE/WBE.
- c. The bid pricing offered reflects a 10% decrease from the last purchase made in 1994.

**APPROVAL JUSTIFICATION**

- a. Lowest bid.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.

**CIP BUDGET  
Fiscal Note**

**DATE OF COUNCIL CONSIDERATION:**  
**WHERE ON AGENDA:**  
**DEPARTMENT:**

4/27/2006  
Resolution  
Austin Energy

**SUBJECT:** Authorize execution of a contract with VARIAN, INC., Walnut Cree, CA, for the purchase of a spectrophotometer for Laboratory Services at Austin Energy in an amount not to exceed \$73,846.

**FINANCIAL INFORMATION:**

Parent Project Name:       **Support Services**  
Project Authorization:     2005-2006 Approved Capital Budget

Current Appropriation	\$ 58,812,222.00	
Unencumbered Balance		\$ 13,485,777.36
Amount of This Action		<u>(73,846.00)</u>
Remaining Balance		<u>\$ 13,411,931.36</u>

**Use of Remaining Balance:**

Remaining funds will be used for design, construction, equipment, and material acquisition to complete the project.

**Use of Any Remaining Funds After Completion of Project:**

No remaining funds anticipated at this time.

Director, Planning & Budget

Signature:           J.E. Pokorny                                Date:           4/20/2006